

Optimalisasi Google Form sebagai Alat Pembuatan Soal Tes

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Program Studi Teknik Informatika

Disajikan dalam Pengabdian kepada Masyarakat
Senin, 24 Agustus 2020

Menara YARSI Kav. 13
Jl. Let. Jend. Suprpto
Cempaka Putih, Jakarta Pusat
DKI Jakarta. Indonesia 10510

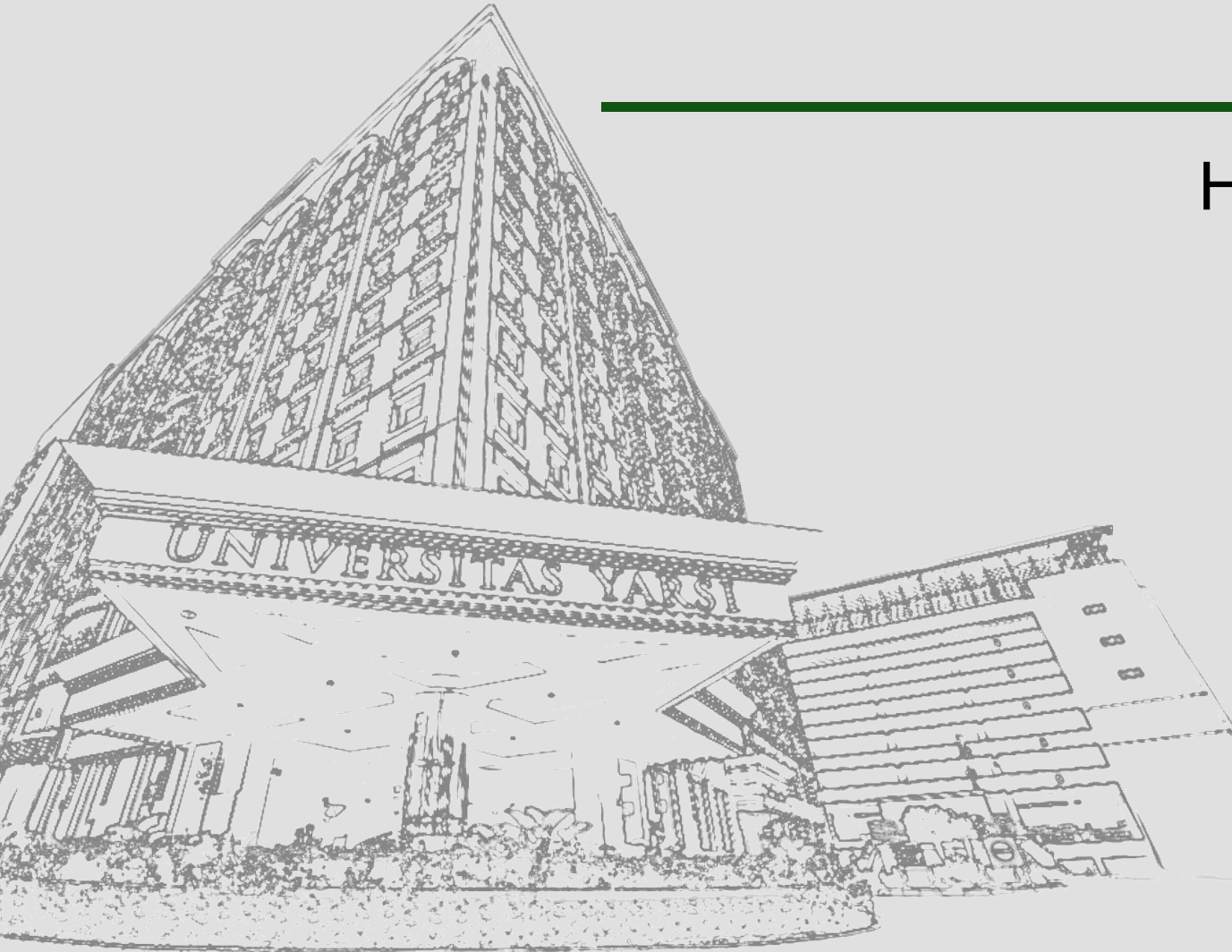
 <https://www.yarsi.ac.id/>

 registrar@yarsi.ac.id

 @universitasyarsi

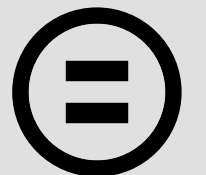
 YARSI TV

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Kenalan Yuk!



- Nama Herika Hayurani, S.Kom, M.Kom
- Pendidikan
- S1 Ilmu Komputer, Fasilkom UI (2001 - 2005)
 - S2 Magister Ilmu Komputer, UI (2005 - 2008)
- Jabatan Kepala Program Studi Teknik Informatika



UNIVERSITAS YARSI

A nighttime photograph of the entrance to Universitas Yarsi. The building is a modern, multi-story structure with a prominent white overhang above the entrance. The name 'UNIVERSITAS YARSI' is inscribed in large, dark, serif capital letters on this overhang. Below the overhang, the entrance is illuminated with recessed ceiling lights and blue accent lighting. A central feature is a tall, cylindrical, metallic fountain with water spraying upwards. The entrance is flanked by white columns and glass doors. The overall scene is lit with a mix of warm and cool tones, creating a modern and sophisticated atmosphere.



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Fakultas dan Program Studi

1. Fakultas Kedokteran
 - Program Studi Pendidikan dan Profesi
2. Fakultas Kedokteran Gigi
 - Program Studi Pendidikan dan Profesi
3. Fakultas Teknologi Informasi
 - Program Studi Teknik Informatika
 - Program Studi Perpustakaan dan Sains Informasi
4. Fakultas Ekonomi dan Bisnis
 - Program Studi Akuntansi
 - Program Studi Manajemen
5. Fakultas Hukum
 - Program Studi Ilmu Hukum
6. Fakultas Psikologi
 - Program Studi Psikologi
7. Sekolah Pascasarjana
 - Program Studi Magister Manajemen
 - Program Studi Magister Kenotariatan
 - Program Studi Magister Sains Biomedis

Pusat Penelitian/Studi

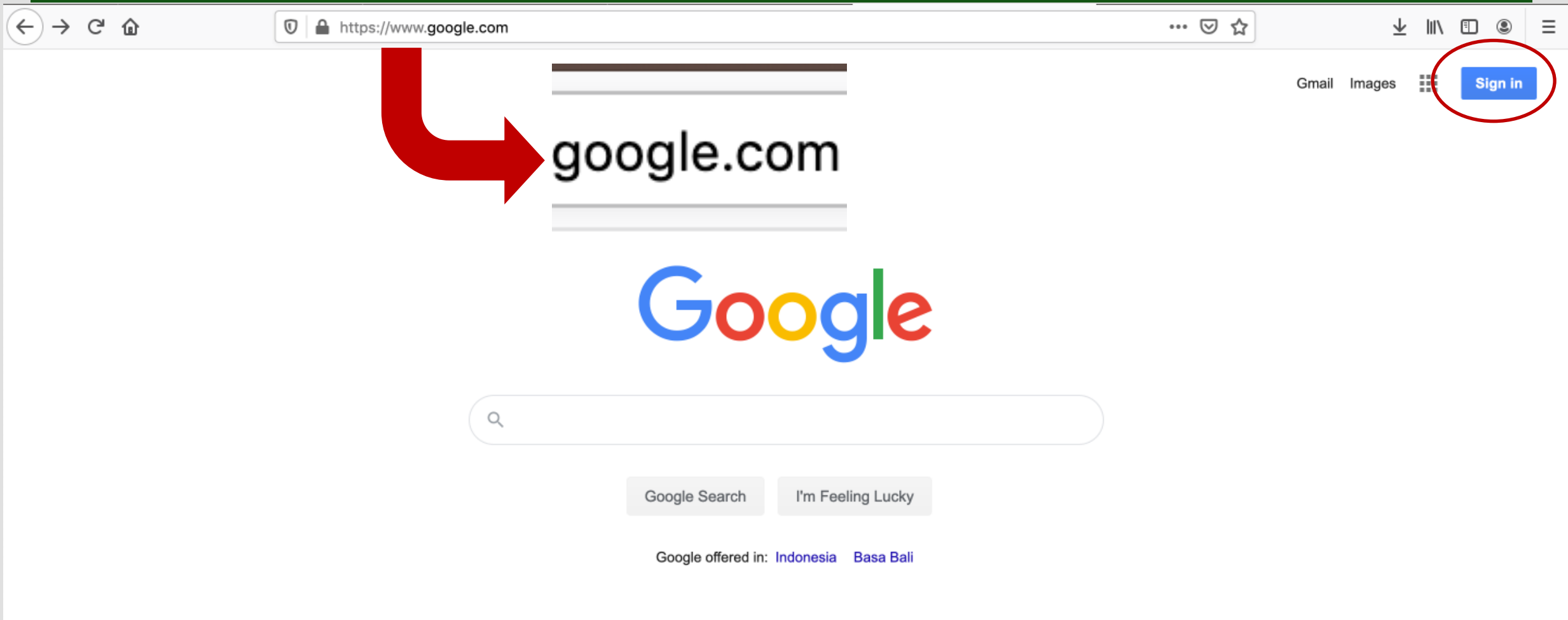
1. Genetik/Genomik
2. E-Health
3. Halal
4. Sel Punca
5. Herbal
6. Telomer




Mengenal Google Form



- Google Form (G-Form) adalah salah satu aplikasi dalam G Suite mengumpulkan informasi dari pengguna melalui **survei** ataupun **kuis** yang **dipersonalisasi**.
- Persyaratan untuk dapat menggunakan G-Form adalah pengguna G-Form harus memiliki akun Google.
- Buka web browser dan ketikkan <https://www.google.com/> di address bar dari web browser.



Sign in / Create Account



Sign in

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[Forgot email?](#)

Not your computer? Use a Private Window to sign in.
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English (United States) ▾ [Help](#) [Privacy](#) [Terms](#)



Sign in

Use your Google Account

Email or phone

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Not your computer? Use a Private Window to sign in.

[Learn more](#)

Create account

Next

For myself

To manage my business



Create your Google Account

First name

Last name

Username

@gmail.com

You can use letters, numbers & periods

[Use my current email address instead](#)

Password

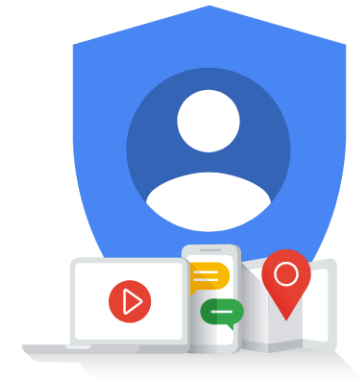
Confirm



Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#)

Next



One account. All of Google working for you.

Google

Create your Google Account

First name

Last name

Your email address

You'll need to confirm that this email belongs to you.

[Create a new Gmail address instead](#)

Password

Confirm



Use 8 or more characters with a mix of letters, numbers & symbols

[Sign in instead](#)

Next



One account. All of Google working for you.

1. Masukkan Data Nama Anda.
2. Di kolom "Nama pengguna/Username", masukkan nama pengguna yang Anda inginkan untuk Akun Anda.
3. Masukkan dan konfirmasi sandi Anda
4. Klik Berikutnya.
5. Verifikasi nomor ponsel Anda dengan kode yang dikirim melalui SMS.
6. Klik Verifikasi.



Sign in

Use your Google Account

Email or phone

[Redacted]

[Forgot email?](#)

Not your computer? Use a Private Window to sign in.

[Learn more](#)

[Create account](#)

Next



Hi Herika



[Redacted]



Enter your password

.....



[Forgot password?](#)

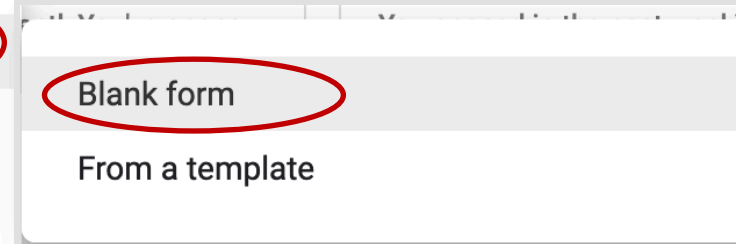
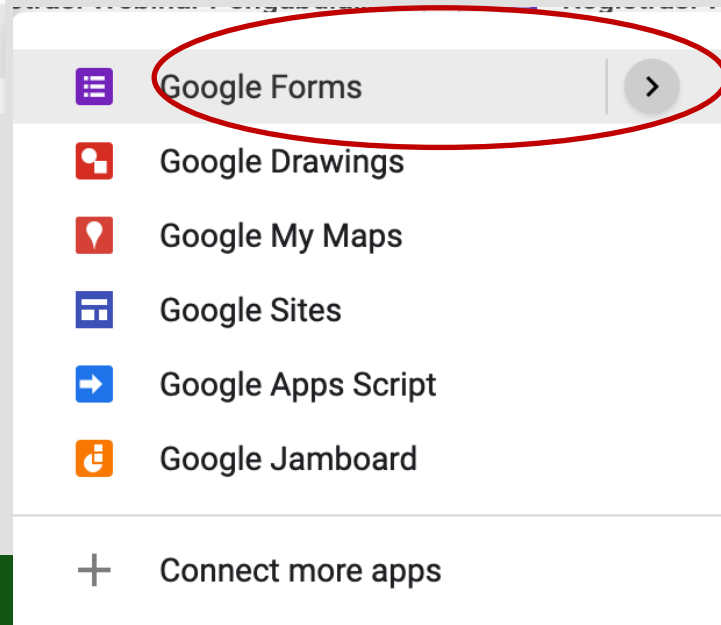
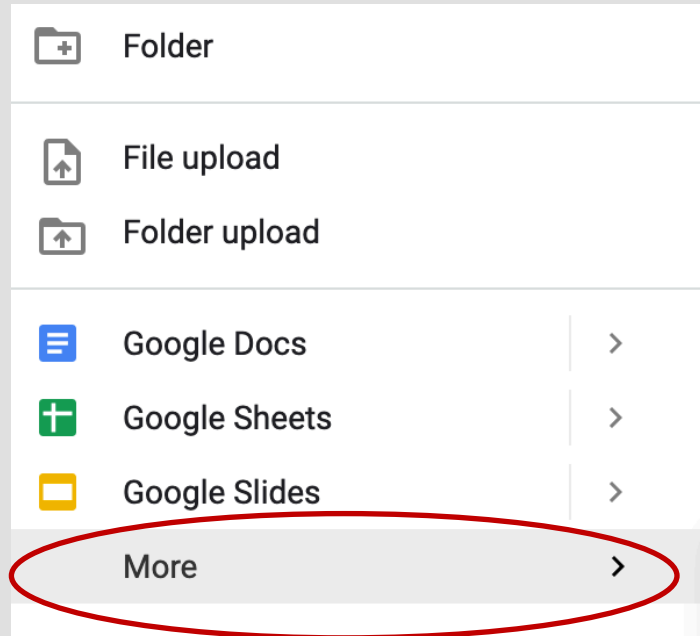
Next

Masuk ke GDrive

The image shows a screenshot of the Google Drive web interface. A red arrow points from the top right towards the Google apps menu icon (a 3x3 grid). A red circle highlights the Drive icon (a colorful triangle) within the Google apps menu. The Drive interface includes a search bar, a 'New' button, a sidebar with navigation options like 'My Drive', 'Shared with me', and 'Storage', and a main content area with 'Quick access' cards and a file list table.

Name	Owner	Last modified
DESAIN SERTIFIKAT & KUESIONER	me	16 Aug 2020 me
FINAL SERTIFIKAT SOSIALISASI GEMASTIK	me	5 Aug 2020 me
FINAL SERTIFIKAT WEBINAR	me	30 Jul 2020 Millata Tasyakha
SEMINAR WEB SECURITY 15 AGUSTUS 2020	me	14 Aug 2020 me

Membuka Google Form di Drive










Memulai Pembuatan Form



Posbindu Goes to Campus

1. Membuat Judul dan Deskripsi Form

UTS TIK X   All changes saved in Drive    [Send](#)  

[Questions](#) [Responses](#)


UJIAN TENGAH SEMESTER MATA PELAJARAN TIK KELAS X

Hari/Tanggal: Senin/24 Agustus 2020
Durasi: 10 menit
Waktu: 14.30 – 14.40

Guru : Herika Hayurani, S.Kom, M.Kom

Untitled Question

Option 1



2a) Membuat Isian Nama (Jawaban singkat/Short answer)

...

Nama Siswa

Short answer

Short-answer text

Required

+

Add question

📄

Tt

🖼️

▶️

☰

2b) Membuat Isian Kelas (Tarik-turun/drop-down)

The screenshot shows a quiz creation interface for a 'Kelas' (Class) question type. The question title is 'Kelas'. The options are listed as follows:

1. X-1
2. X-2
3. X-3
4. X-4
5. Add option

The question type is set to 'Drop-down'. A red circle highlights the '+' icon in the top right corner of the question editor, which is used to add a new question. Another red circle highlights the 'Required' toggle switch at the bottom right, which is currently turned on. The 'Add question' button is also visible in the top right corner.

2c) Membuat Isian No. Absen (Tarik-turun/drop-down)

The screenshot shows a question editor interface. At the top, there is a title bar with a menu icon (three dots) and a dropdown menu set to 'Drop-down'. Below this is the question text 'No. Absen'. The main area contains a list of options: '1. 1', '2. 2', '3. 3', '4. 4', '5. 5', and '6. Add option'. To the right of each option is a small 'X' icon for deletion. At the bottom of the editor, there are icons for copy, delete, and a 'Required' toggle which is currently turned on. On the right side, there is a vertical toolbar with icons for adding a question (circled in red), inserting a link, text, image, video, and table. An 'Add question' button is also visible next to the top toolbar icon.

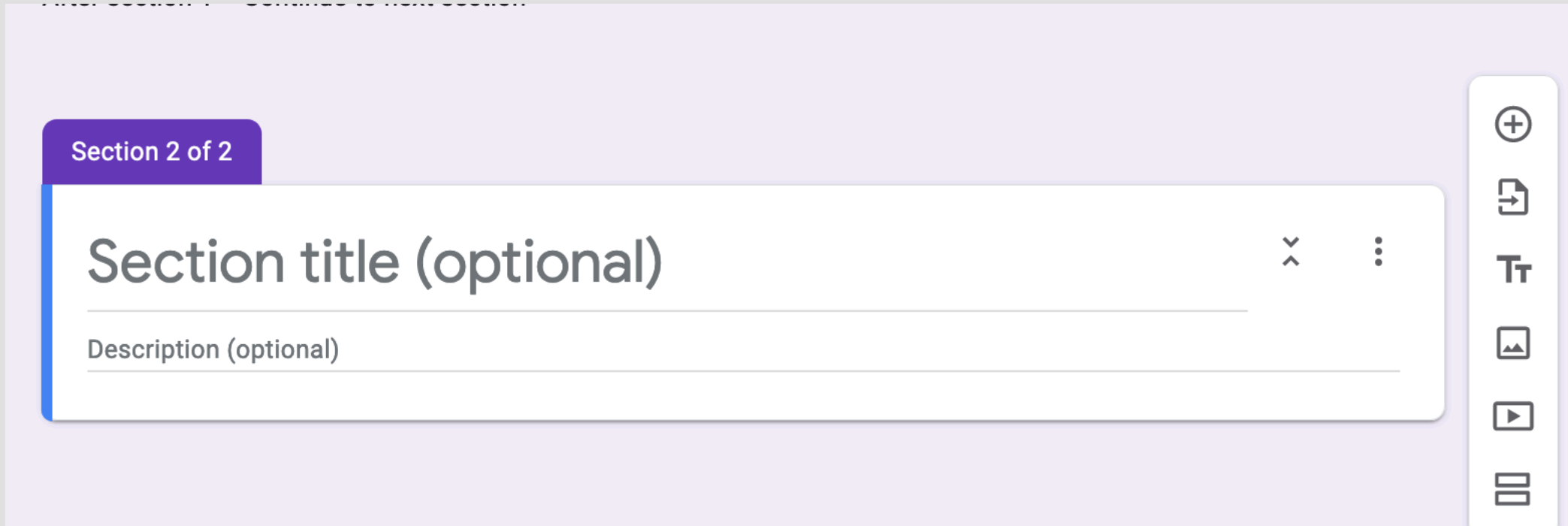
- Di form ujian tidak meminta e-mail siswa bila tidak diperlukan

- Kunci masuk (password) akan diberitahukan kepada siswa sesaat sebelum ujian online dilaksanakan. (e.g 5 menit sebelum)
- Bentuk jawaban singkat (short answer) di form
- Harus diisi (*required*)
- Boleh teks atau angka, namun disarankan angka
- Boleh panjang berapapun

2d) Membuat Kunci Masuk (Password)

The screenshot shows a quiz creation interface. At the top left, there is a title box containing the text "Kunci Masuk". To the right of this box is a dropdown menu set to "Short answer". Below the title box, the text "Short-answer text" is displayed. The main content area contains a question row: "Number" (with a dropdown arrow), "Equal to" (with a dropdown arrow), "524136", and "Maaf, kunci masuk salah!". This entire row is circled in red. At the bottom of the question row, there are icons for copying and deleting, a "Required" toggle switch (which is turned on), and a vertical ellipsis menu. On the right side of the interface, there is a vertical toolbar with several icons: a plus sign, a document icon, a text icon, an image icon, a video icon, and a list icon. The list icon at the bottom of the toolbar is also circled in red, and a "Add section" button is visible next to it.

Tampilan Section 2 Setelah Klik 'Add Section'



The screenshot displays a user interface for editing a section. At the top left, a purple tab indicates 'Section 2 of 2'. Below this is a white text input field with the placeholder text 'Section title (optional)'. To the right of the title field are two small icons: a close icon (an 'x') and a menu icon (three vertical dots). Below the title field is another white text input field with the placeholder text 'Description (optional)'. On the right side of the interface, there is a vertical toolbar containing several icons: a plus sign in a circle, a document with an arrow, a text icon, a picture icon, a play button icon, and a list icon.

Membuat Form Menjadi Kuis



3. Membuat Form Menjadi Kuis



Settings

General Presentation **Quizzes**

Make this a quiz
Assign point values to questions and allow auto-marking.

Quiz options

Release mark:

Immediately after each submission

Later, after manual review
Turns on email collection






Respondent can see:

Missed questions ?

Correct answers ?

Point values ?

Cancel **Save**



- Peserta ujian hanya boleh mengikuti ujian satu kali
- Batasi pengisian ujian hanya 1 kali untuk 1 siswa

4. Batasi Pengisian Hanya 1 Kali



Settings

General Presentation Quizzes

Collect email addresses

Response receipts ?

Requires sign-in:

Limit to 1 response
Respondents will be required to sign in to Google.

Respondents can:

Edit after submit

See summary charts and text responses

Cancel Save

- Acak soal agar siswa satu dengan yang lain melihat soal dengan urutan soal yang berbeda



5. Acak Soal

Settings

General **Presentation** Quizzes

- Show progress bar
- Shuffle question order
- Show link to submit another response

Confirmation message:

Your response has been recorded.

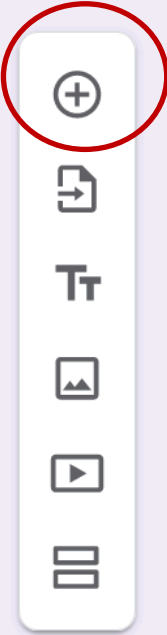
Cancel Save

6. Isi Judul dan Deskripsi Section 2

Section 2 of 2

Bagian I. Pilihan Ganda

Pilihlah satu jawaban yang dianggap paling benar!



7. Membuat Soal Pilihan Ganda



Komputer berasal dari kata compute yang berarti ...

Multiple choice

- Membaca
- Menghitung
- Menggambar
- Menulis
- Menjalankan
- Add option or [Add "Other"](#)

Answer key (0 points)

Required

The screenshot shows a question editor interface. At the top, there is a question text: "Komputer berasal dari kata compute yang berarti ...". Below the question, there are several radio button options: "Membaca", "Menghitung", "Menggambar", "Menulis", "Menjalankan", and "Add option or Add 'Other'". The "Multiple choice" question type is selected and circled in red. At the bottom left, the "Answer key" checkbox is checked and circled in red, with "(0 points)" next to it. At the bottom right, the "Required" toggle switch is turned on and circled in red. On the right side of the editor, there is a vertical toolbar with icons for adding content, deleting, and other editing functions.

- Soal tidak diberi nomor karena akan diacak
- Pilihan jawaban sebaiknya juga tidak diberi nomor

8. Membuat Kunci Jawaban Soal PG



Choose correct answers:

Komputer berasal dari kata compute yang berarti ... 1 points

- Membaca
- Menghitung ✓
- Menggambar
- Menulis
- Menjalankan

[Add answer feedback](#)

Done



9. Membuat Umpan Balik Jawaban



Add feedback

Incorrect answers Correct answers

Enter feedback

  Cancel **Save**

☑ Choose correct answers:

Komputer berasal dari kata compute yang berarti ... 1 points

Membaca

Menghitung ✓

Menggambar

Menulis

Menjalankan

Feedback for correct answers ✎ 🗑
Benar!

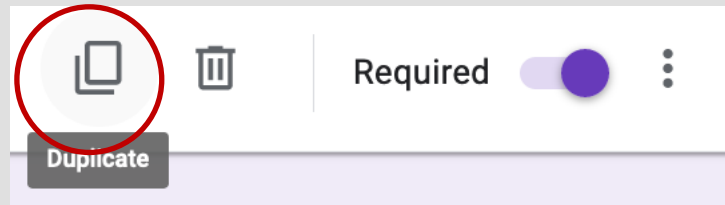
Feedback for incorrect answers ✎ 🗑
Jawaban salah!

Done


Lengkap dengan Kunci Jawaban dan Umpan Balik

Tips 6: Duplikasi Soal

- Klik icon 'Duplikasi' di bagian bawah soal untuk menduplikasi soal.
- Selanjutnya Anda tinggal mengubah kontennya.

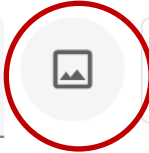


Soal Pilihan Ganda dengan Gambar

[1 poin] Icon dengan gambar  adalah si

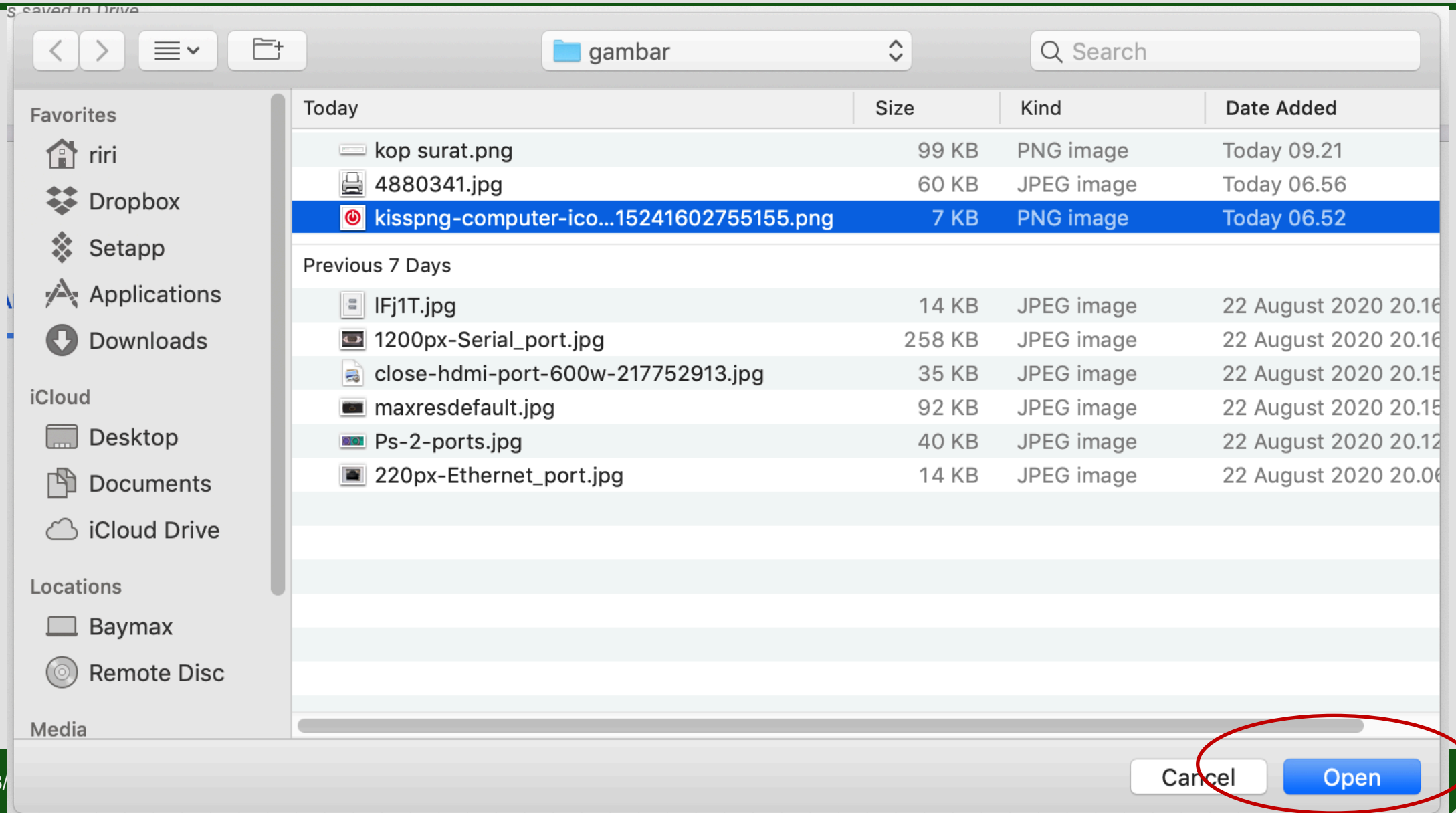
- a. Stand by
- b. Restart
- c. Turn off
- d. Log off
- e. Switch user

Icon dengan gambar di bawah ini adalah simbol ...

 Multiple choice

- Stand by
- Restart
- Turn off
- Log off
- Switch user
- Add option or [Add "Other"](#)

Answer key (1 point) Required



10. Membuat Soal PG Bergambar



Choose correct answers:

Icon dengan gambar di bawah ini adalah simbol ...

1 points



- Stand by
- Restart
- Turn off
- Log off
- Switch user

Feedback for correct answers

Benar!

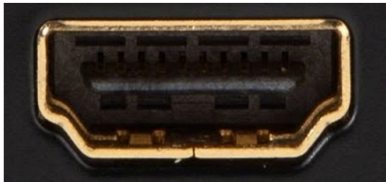
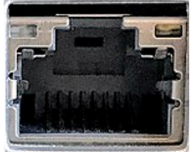
Feedback for incorrect answers

Jawaban salah!

Done

Soal PG dengan Pilihan Jawaban Berupa Gambar

[1 poin] Dari gambar berikut, yang merupakan port HDMI adalah ...



Dari gambar berikut, yang merupakan port HDMI adalah ...

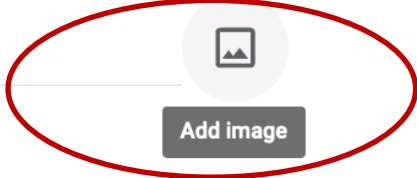
Multiple choice

Option 1

Add option or [Add "Other"](#)

Answer key (1 point)

Required



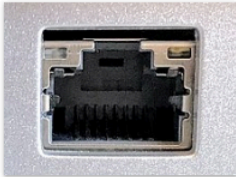
11. Membuat Soal PG dengan Pilihan Gambar

☑ Choose correct answers:

Dari gambar berikut, yang merupakan port HDMI adalah ...

1 points

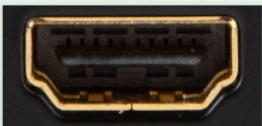
Opsi 1



Opsi 2



Opsi 3



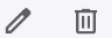
Opsi 4



Opsi 5

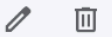


Feedback for correct answers



Benar!

Feedback for incorrect answers



Jawaban salah!

Done



Section 3 of 3

Bagian II. Jawaban Pendek



Tuliskan jawaban singkat pada kotak yang telah disediakan!

Papan ketik yang terdiri dari tombol-tombol perintah yang berfungsi untuk mengendalikan komputer disebut ...

Short answer

Short-answer text

Correct answers: keyboard, KEYBOARD, Keyboard

Answer key (2 points)



Required



[2 poin] Papan ketik yang terdiri dari tombol-tombol perintah yang berfungsi untuk mengendalikan komputer disebut ...

Section 3 of 3

Bagian II. Jawaban Pendek

Tuliskan jawaban singkat pada kotak yang telah disediakan!

Papan ketik yang terdiri dari tombol-tombol perintah yang berfungsi untuk mengendalikan komputer disebut ...

Short answer

Short-answer text

Correct answers: keyboard, KEYBOARD, Keyboard

Answer key (2 points)

Required

13. Soal Essay (Jawaban Pendek)



List correct answer(s):

Papan ketik yang terdiri dari tombol-tombol perintah yang berfungsi untuk mengendalikan komputer disebut ... 2 points

keyboard ×

KEYBOARD ×

Keyboard ×

[Add a correct answer](#)

Mark all other answers as incorrect

[Add answer feedback](#)

[Done](#)

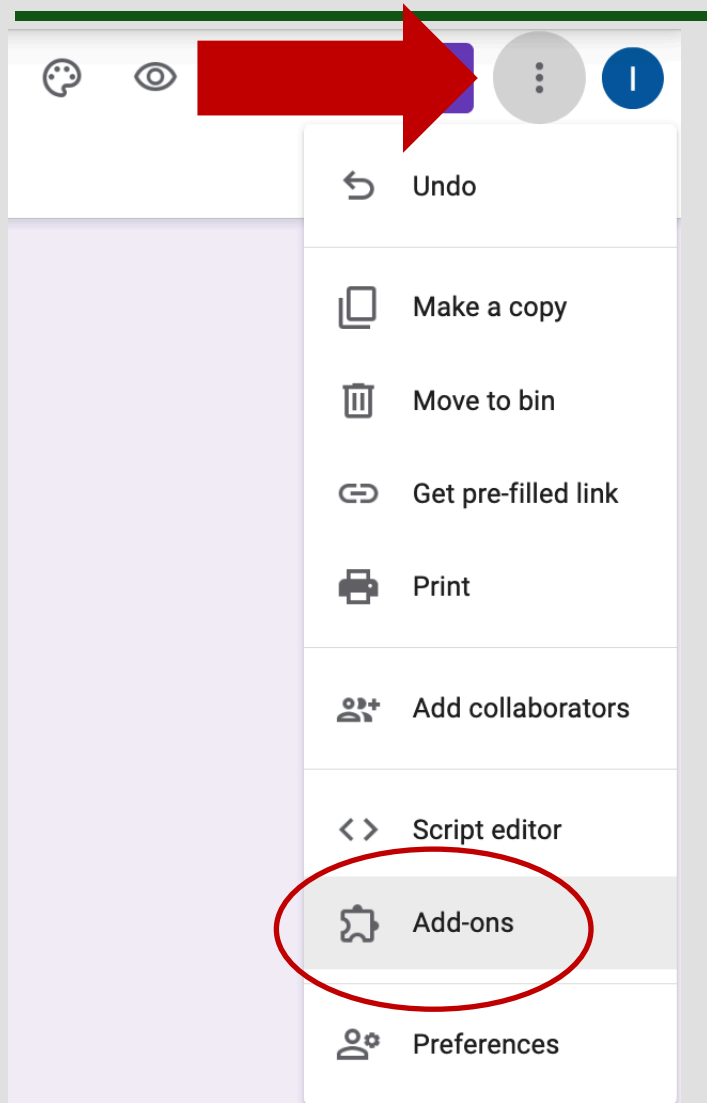


**Gathering dan Syukuran
Fakultas Teknologi Informasi**

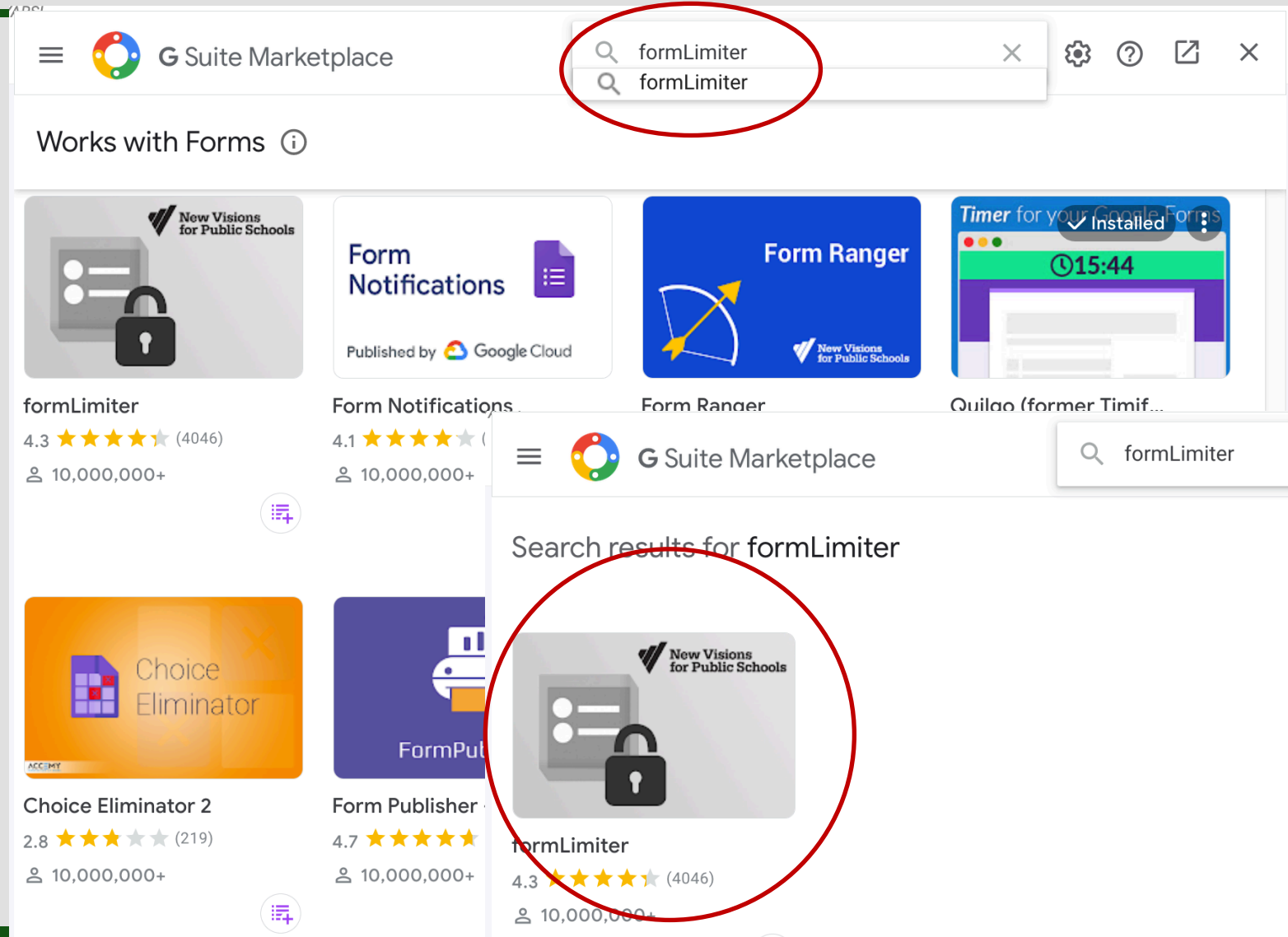
Add-on/Pengaya form Limiter

- Ujian ditutup pada waktu tertentu menggunakan pengaya/add-on **formLimiter**

14a). Tambahkan Add-On/Pengaya formLimiter



A screenshot of the Google Forms interface showing the top-left menu. A red arrow points to the three-dot menu icon. The menu is open, showing options: Undo, Make a copy, Move to bin, Get pre-filled link, Print, Add collaborators, Script editor, Add-ons (circled in red), and Preferences.



A screenshot of the Google Suite Marketplace search results for 'formLimiter'. The search bar at the top contains 'formLimiter' and is circled in red. Below the search bar, the 'Works with Forms' section displays several add-ons: formLimiter (4.3 stars, 4046 reviews, 10,000,000+ users), Form Notifications (4.1 stars, 10,000,000+ users), Form Ranger, and Quilao (former Timif...). Below this, the 'Search results for formLimiter' section shows the 'formLimiter' add-on card circled in red, with a rating of 4.3 stars and 4046 reviews.

14b). Install formLimiter

Google Suite Marketplace interface showing the **formLimiter** app page. The **Install** button is circled in red. Below, a preview of the app interface shows a **Chess Club Registrator** form. A red annotation states: **Sheet linked Forms can have a limit tied to a cell's value**, pointing to a spreadsheet formula: `=COUNTA('Form Responses 1'!B:B, "Yes")`.

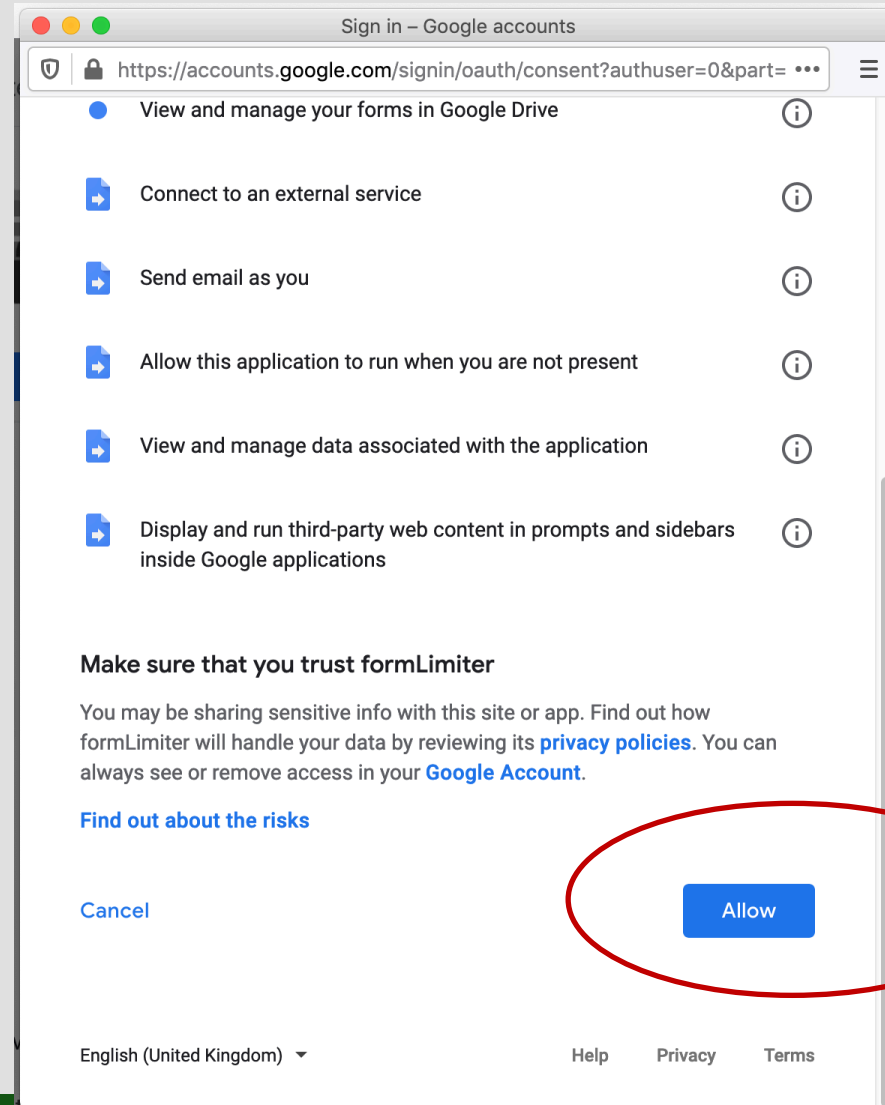
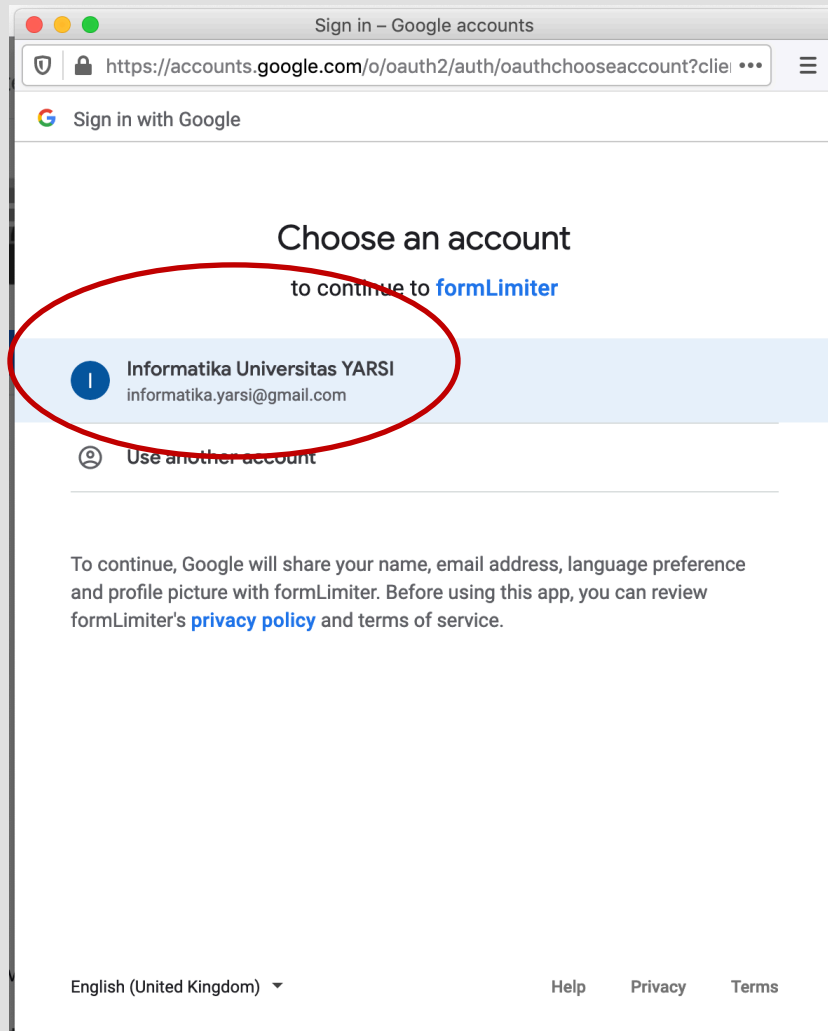
Get ready to install

formLimiter needs your permission in order to start installing.

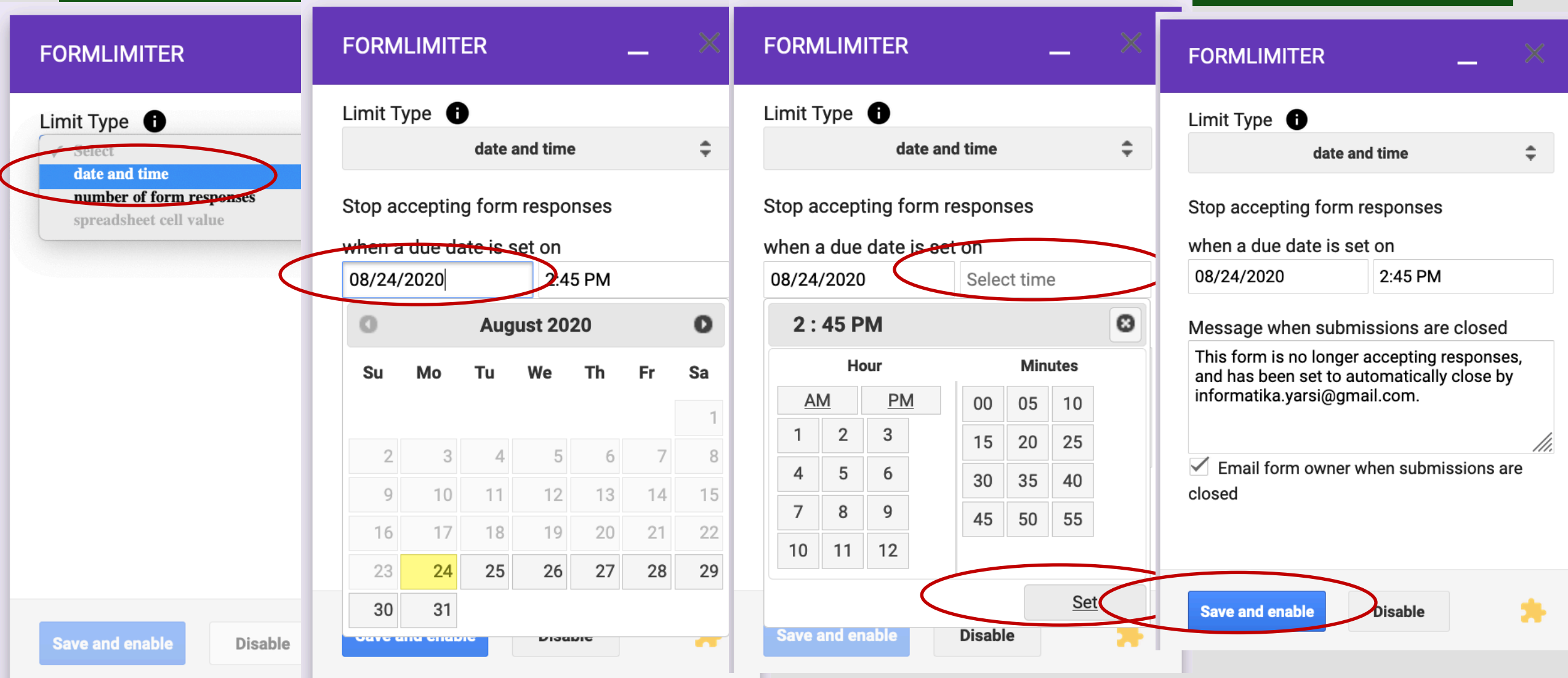
By clicking Continue, you acknowledge that your information will be used in accordance with the [terms of service](#) and [privacy policy](#) of this application.

CANCEL **CONTINUE**

14b). Install formLimiter



14c). Konfigurasi Waktu Tutup dengan formLimiter



The image shows four sequential screenshots of the 'FORMLIMITER' configuration interface. Red circles highlight the key steps in the configuration process:

- Step 1:** The 'Limit Type' dropdown menu is open, and 'date and time' is selected.
- Step 2:** The 'Stop accepting form responses when a due date is set on' section shows the date '08/24/2020' and time '2:45 PM' entered. A calendar for August 2020 is displayed with the 24th highlighted.
- Step 3:** A time selection dialog is shown, with '2 : 45 PM' selected. The 'Hour' and 'Minutes' grids are visible.
- Step 4:** The 'Save and enable' button is highlighted, indicating the final step to activate the configuration.

Additional details from the screenshots include:

- Limit Type:** date and time
- Stop accepting form responses when a due date is set on:** 08/24/2020, 2:45 PM
- Message when submissions are closed:** This form is no longer accepting responses, and has been set to automatically close by informatika.yarsi@gmail.com.
- Checkboxes:** Email form owner when submissions are closed

Add-on/Pengaya Quilgo



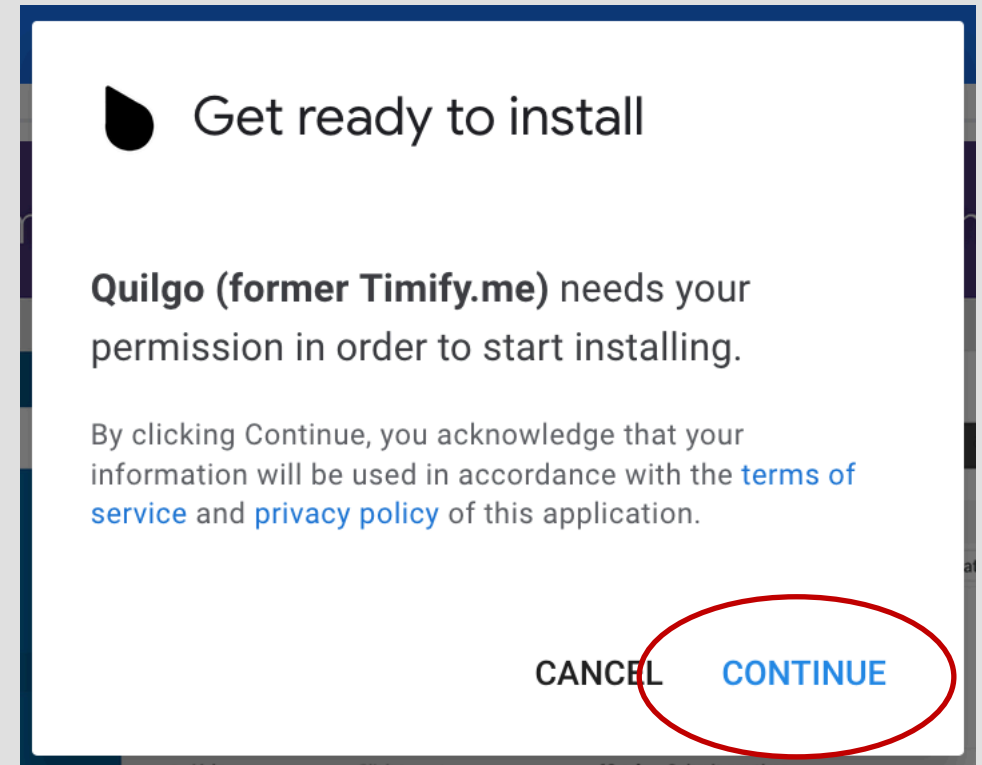
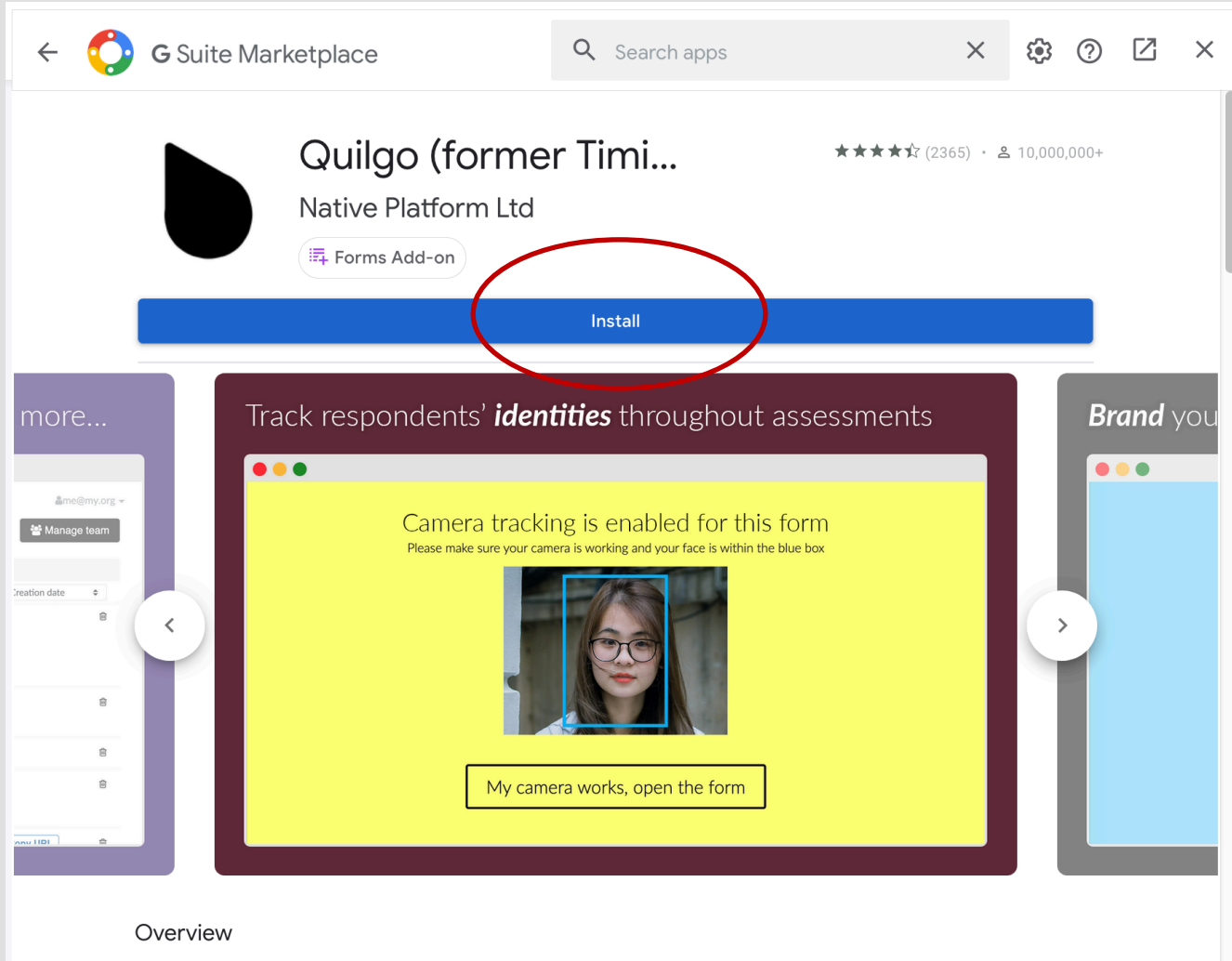
**Family Gathering 2019
Fakultas Teknologi Informasi**

- Ujian diberi waktu hitung mundur (*timer*) dengan add-on/pengaya **Quilgo** (dulunya **Timify.me**)

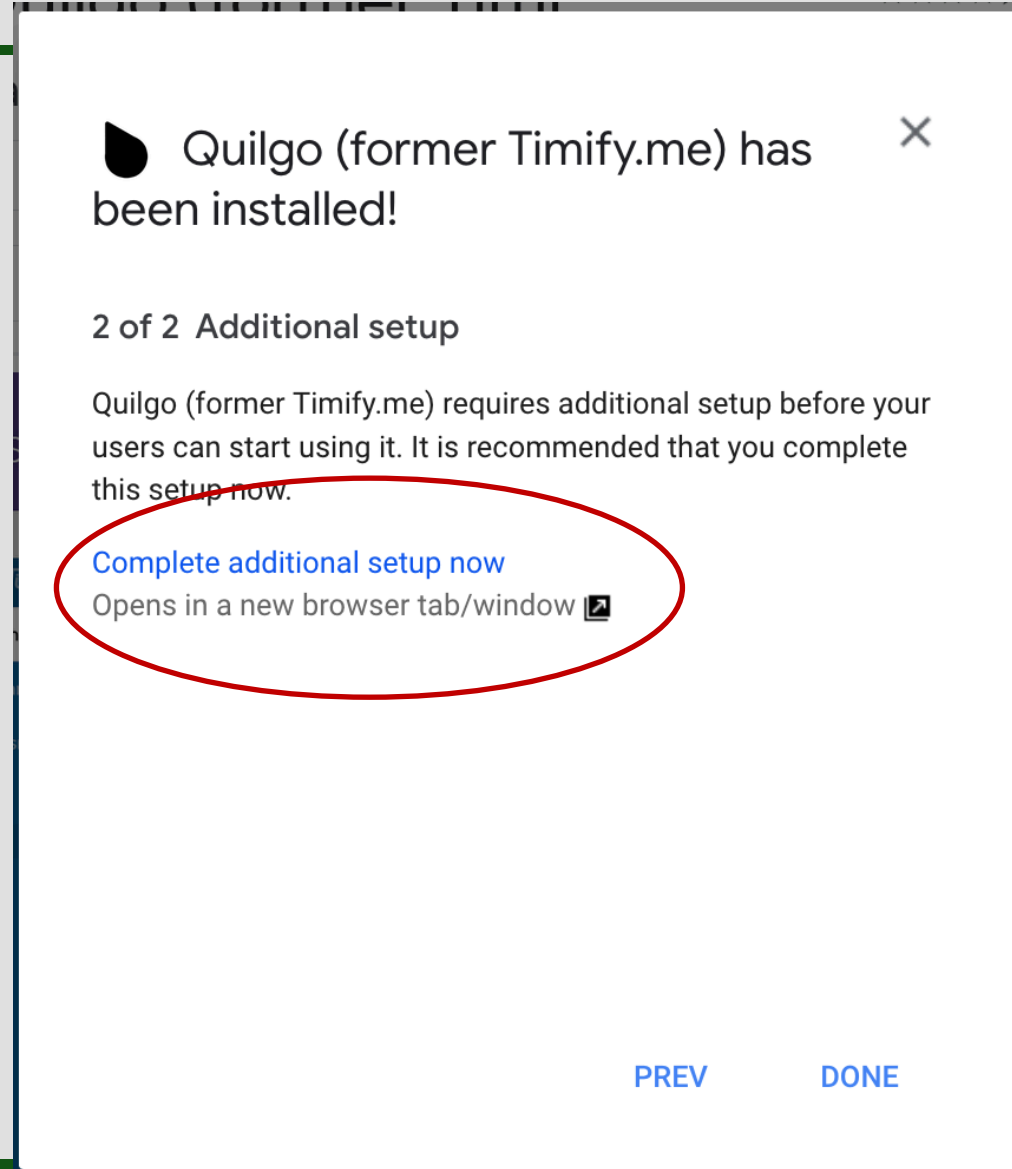
15a). Tambahkan Add-On/Pengaya Quilgo


The image shows a composite screenshot of the Google Suite Marketplace interface. On the left, a vertical menu is open, with a red arrow pointing to the 'Add-ons' option. The main area displays search results for 'Quilgo (former Timify.me)'. A red circle highlights the search bar containing 'Quilgo' and 'Quilgo (former Timify.me)', and the search results card for 'Quilgo (former Timify...)' which has a 4.4 star rating and over 10 million users. Other add-ons like 'formLimiter', 'Choice Eliminator 2', and 'Timer for your Google Forms' are also visible in the background.

15b). Install Quilgo




15b). Install Quilgo



 Quilgo (former Timify.me) has been installed! ✕

2 of 2 Additional setup

Quilgo (former Timify.me) requires additional setup before your users can start using it. It is recommended that you complete this setup now.

[Complete additional setup now](#)
Opens in a new browser tab/window 

[PREV](#) [DONE](#)

Quilgo Terms & Conditions

Please scroll and read our Terms & Conditions. Once you read it and scroll to the bottom a confirmation button will appear.

(a) by post, using the postal address given above;

(b) using our website contact form; or

(d) by email to hello@quilgo.com.

This document was last updated: Tue 18 Aug 2020

I accept Quilgo Terms & Conditions

Your password must:

15b). Install Quilgo

Set up your account

Email *

First Name *

Last Name *

Purpose *

Usage objective * Please choose the most suitable option

Newsletters Subscribe to our occasional emails about new features, updates and special offers.

Password *

Your password must:

- Be 8 or more symbols long
- Contain a digit
- Contain an uppercase latin letter
- Not contain spaces



🔒 We always store your passwords encrypted and would never ask you to tell us your password.


[Close account](#)

15b). Install Quilgo

Let's get started!

First of all, import your Google Form to Quilgo to embed the timer

1. **Copy** your Secure Token: **XpT359dcCf0tn8p2aMPdauN9P5bWdfRG**
2. Go to [your Google Forms](#) and open your form
3. Click the  icon, select **Add-ons**, search for "Quilgo" and install the add-on
4. Click the  icon, select "Quilgo" and click "Configure"
5. Paste your Secure Token and click "Connect"
6. Click the "Enable add-on for this form" button and return to this page

 Once your first Google Form is imported, you will only need to follow steps 4 and 6 for each further form.

Note: Never share your Secure Token with anyone.

15c). Konfigurasi Quilgo

Quilgo (former Timify.me) X

Install

Configure

Help

QUILGO

Connect with Quilgo

KpT359dcCf0tn8p2aMPdauN9P5bWdfRG

To get your Quilgo Token, create an account at [Quilgo](#). Click [here](#) to learn more.

Connect

QUILGO

Connected account:
informatika.yarsi@gmail.com X

Enable Quilgo

Please note,
Quilgo requires your Google form to not require Google authentication. The button below will automatically turn the authentication off. Quilgo will add its **own authentication layer** when you send this form via Quilgo. For more information please have a look at [Quilgo FAQ](#).


Once acknowledged, click the button below to enable the add-on for this form.

Enable Quilgo for this form

quilgo™
UJIAN TENGAH SEMESTER MATA PELAJARAN TIK KELAS X
informatika.yarsi@gmail.com ▾

UJIAN TENGAH SEMEST...

+ Create tests
View form
CSV ▾
Customise
Public form link

 **Congrats with your first Google Form at Quilgo!**

We created a couple of demo online tests links, one with a 30-minute timer and another 1-minute one with the camera tracking feature. Unlike at Google, at Quilgo **each respondent** should have **their own unique test link** to the form.

Click the "Open demo test" button to see how it works!

Respondent	Email	Info & Status
<input type="text" value="Type to search..."/> Sort by: Creation date ▾		
Demo Camera Tracking link	informatika.yarsi@gmail.co...	1 min - Submit anytime Camera tracking enabled Not yet started Open demo test 🗑️
Demo link	informatika.yarsi@gmail.co...	30 min - Submit anytime Not yet started Open demo test 🗑️

15d). Konfigurasi Tes di Quilgo

Create tests ✕

Google Form: UJIAN TENGAH SEMESTER MATA PELAJARAN TIK KELAS X

Add respondents *

Herika ✕ Suhaeri ✕ Heri Yugaswara ✕

Ex: "**Sarah Miller** <sarah@example.com>" (recommended), "jenny@example.com", "John Smith" etc.
Tip: Hit Enter, Tab or Comma to separate or simply paste an existing list of respondents.

Timer duration* minutes

- Auto-close form when time over
- Hide timer ⓘ This feature is available in our **Premium Plans**
- Enable Camera Tracking *Beta* ⓘ This feature is available in our **Premium Plans**
- Allow to view quiz score and results after submission
(available if the Google Form is a **quiz**)

UJIAN TENGAH SEMESTER MATA PELAJARAN TIK KELAS X

 informatika.yarsi@gmail.com ▾

+ Create tests

 View form

CSV ▾

 Customise

 Send tests

 Public form link

Respondent

Email

Info & Status

 Type to search...

Sort by:

Creation date ▾

Herika

Click to enter

15 min - Submit anytime
Not yet started

Copy URL



Suhaeri

Click to enter

15 min - Submit anytime
Not yet started

Copy URL



Heri Yugaswara

Click to enter

15 min - Submit anytime
Not yet started

Copy URL



Demo Camera Tracking
link

informatika.yarsi@gmail.co...

1 min - Submit anytime
Camera tracking enabled
Not yet started

Open demo test



Demo link

informatika.yarsi@gmail.co...

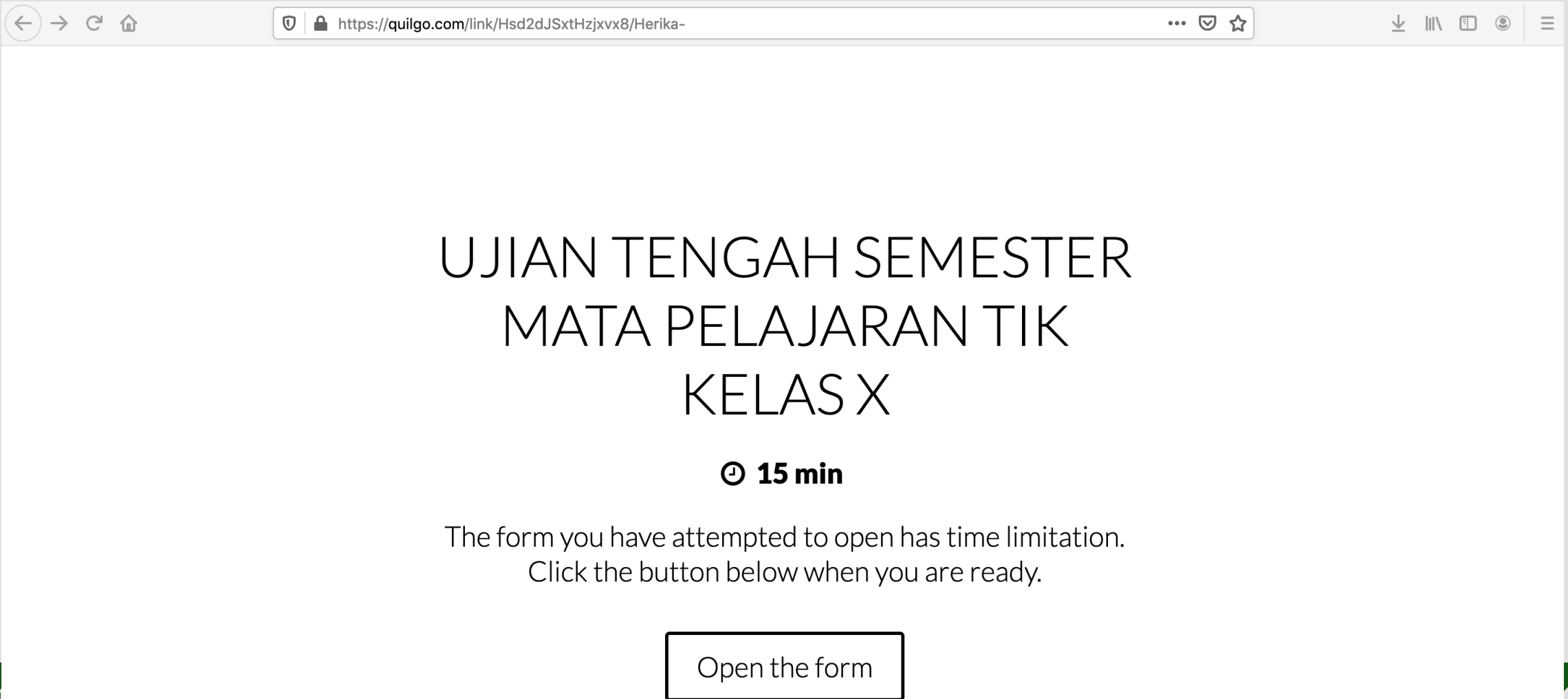
30 min - Submit anytime
Not yet started

Open demo test



Tampilan Soal Tes

 <https://quilgo.com/link/Hsd2dJSxtHzjxvx8/Herika->



← → ↻ 🏠 <https://quilgo.com/link/Hsd2dJSxtHzjxvx8/Herika-> ⋮ 🛡️ ☆ ⬇️ 📄 📄 📄 ☰

UJIAN TENGAH SEMESTER MATA PELAJARAN TIK KELAS X

🕒 **15 min**

The form you have attempted to open has time limitation.
Click the button below when you are ready.

Open the form

Add-on/Pengaya formBuilder

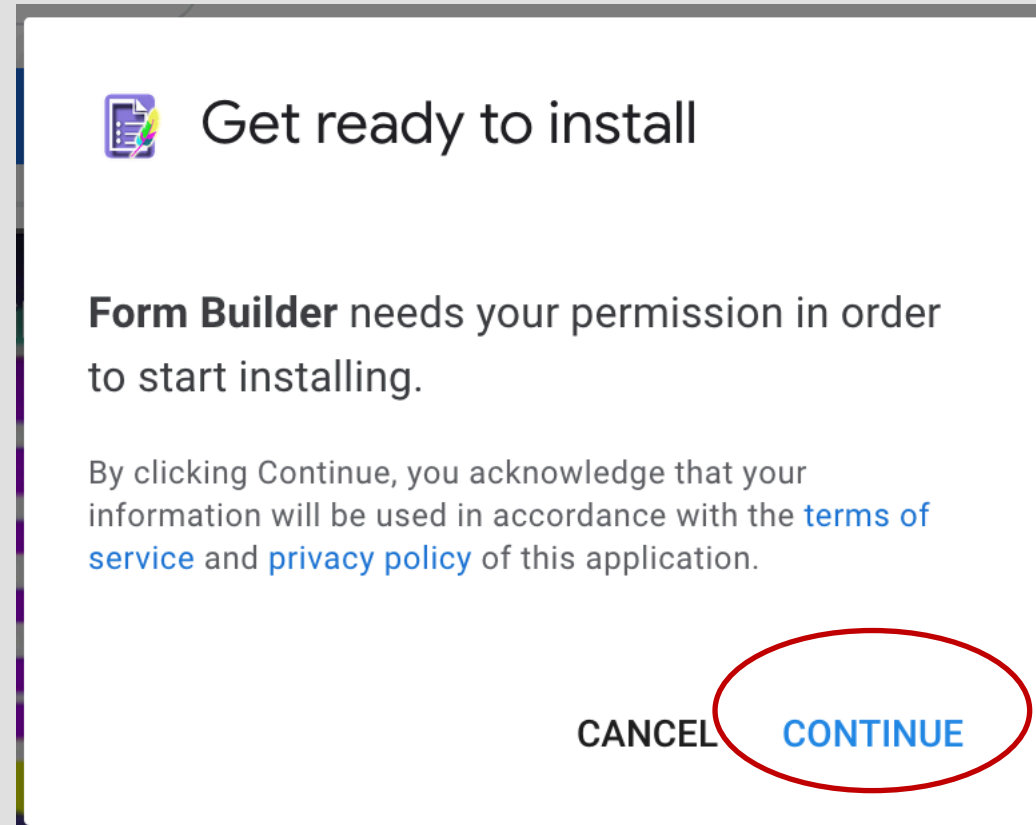
**Creativity 2020 - Debat Bahasa Inggris
Fakultas Teknologi Informasi**

- Import soal dari Doc, Excel, PPT ke Google Form menggunakan pengaya/add-on **formBuilder**

16a). Tambahkan Add-On/Pengaya formBuilder


The image shows two overlapping screenshots from a Google Forms interface. The left screenshot displays the top toolbar with a red arrow pointing to the 'Add-ons' icon (a puzzle piece). A dropdown menu is open, listing various actions: Undo, Make a copy, Move to bin, Get pre-filled link, Print, Add collaborators, Script editor, Add-ons (circled in red), and Preferences. The right screenshot shows the Google Suite Marketplace search results for 'formBuilder'. The search bar at the top contains 'formBuilder' (circled in red). Below the search bar, the results are titled 'Search results for formBuilder'. Two add-ons are visible: 'formLimiter' with a 4.3 star rating and 10,000,000+ users, and 'Form Builder' with a 4.5 star rating and 4,370,586 users. The 'Form Builder' add-on card is circled in red.

16b). Install FormBuilder





16b). Install FormBuilder

Sign in with Google










Choose an account

to continue to **Form Builder**

-  **Informatika Universitas YARSI**
informatika.yarsi@gmail.com
-  Use another account

To continue, Google will share your name, email address, language preference and profile picture with Form Builder. Before using this app, you can review Form Builder's [privacy policy](#) and [terms of service](#).

English (United Kingdom) ▾ Help Privacy Terms

-  View and manage your Google Slides presentations ⓘ
-  View and manage your Google Docs documents ⓘ
-  See, edit, create and delete your spreadsheets in Google Drive ⓘ
-  View and manage your forms in Google Drive ⓘ
-  Connect to an external service ⓘ
-  Send email as you ⓘ
-  Display and run third-party web content in prompts and sidebars inside Google applications ⓘ

Make sure that you trust Form Builder

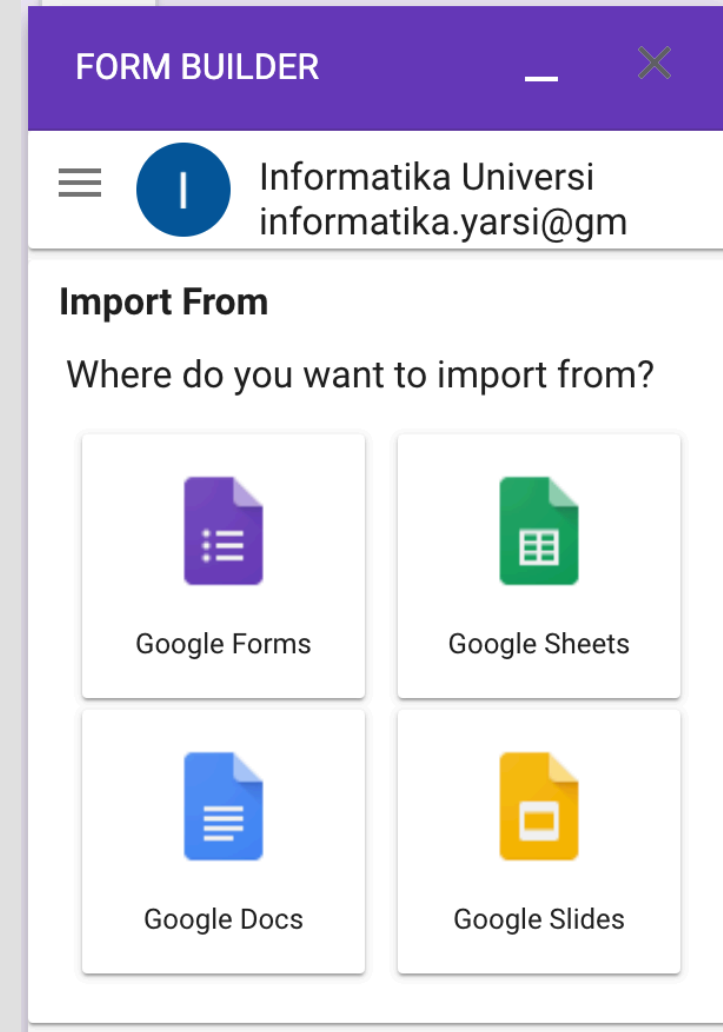
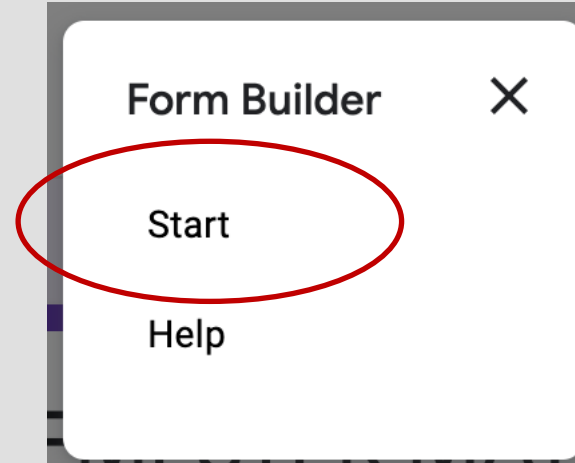
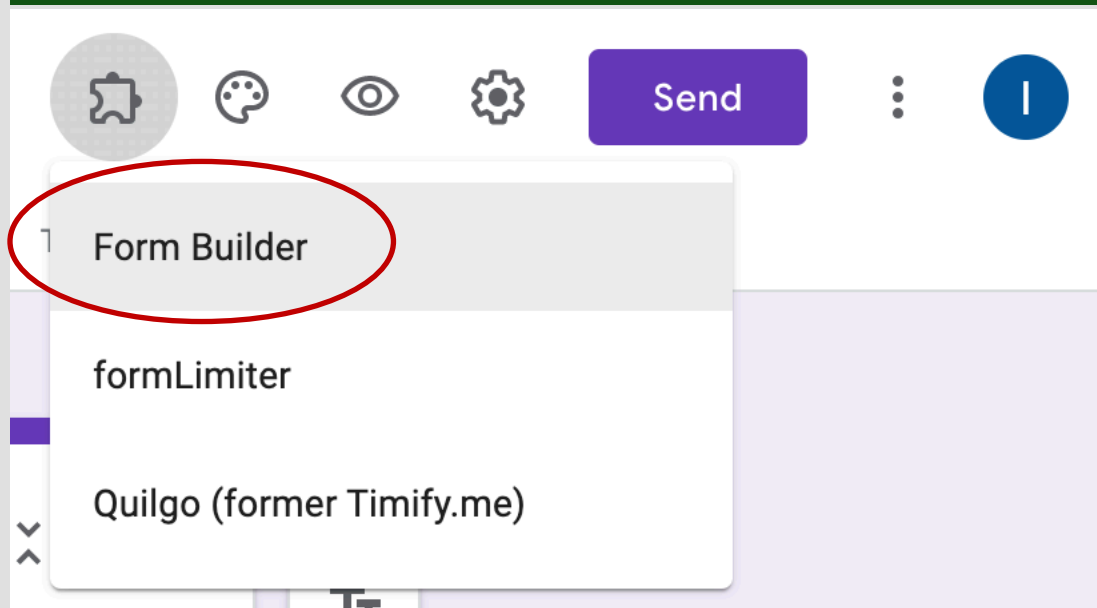
You may be sharing sensitive info with this site or app. Find out how Form Builder will handle your data by reviewing its [terms of service](#) and [privacy policies](#). You can always see or remove access in your [Google Account](#).

[Find out about the risks](#)

Cancel **Allow**

English (United Kingdom) ▾ Help Privacy Terms

16c). Install FormBuilder



17. Siapkan Dokumen Soal dalam Format Google Docs

- Siapkan dokumen di Google Docs dengan format sebagai berikut:
- Hanya soal teks saja (tanpa gambar) yang bisa diimport secara langsung dari Google Docs

Komputer berasal dari kata compute yang berarti ...

- A. Membaca
- B. Menghitung
- C. Menggambar
- D. Menulis
- E. Menjalankan

Berikut ini yang bukan merupakan sistem operasi adalah ...

- A. Windows 10
- B. Ubuntu
- C. Microsoft Word
- D. Debian
- E. Free BSD

Icon dengan gambar _____ adalah simbol ...

- A. Stand by
- B. Restart
- C. Turn off
- D. Log off
- E. Switch user

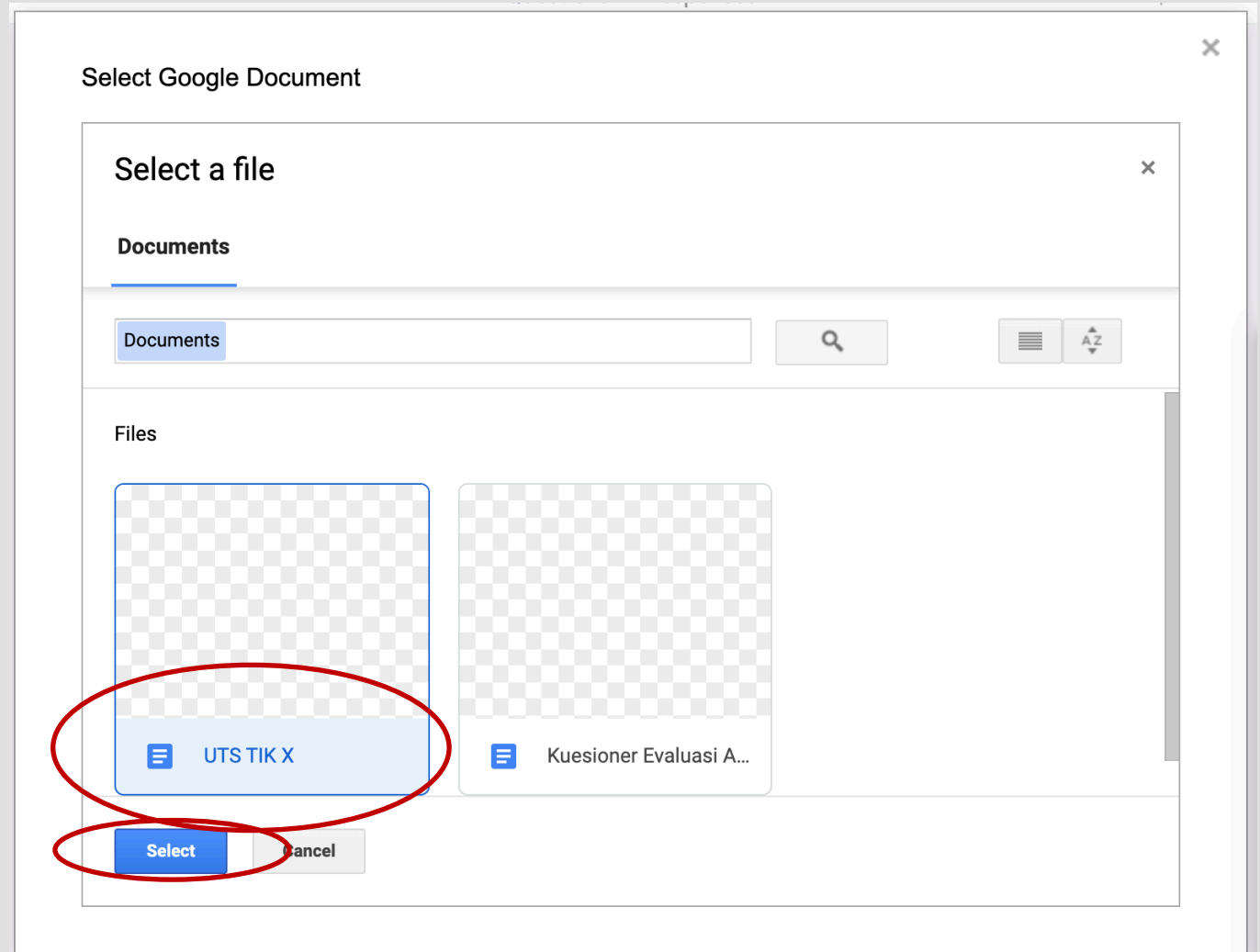
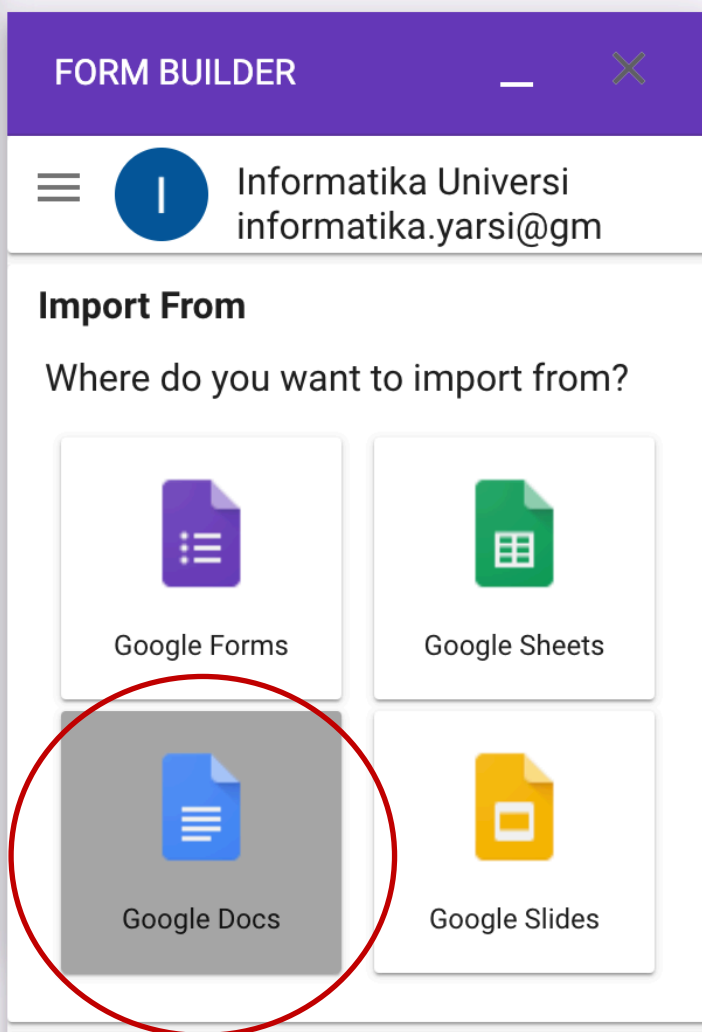
Dari gambar berikut, yang merupakan port HDMI adalah ...

Papan ketik yang terdiri dari tombol-tombol perintah yang berfungsi untuk mengendalikan komputer disebut ...

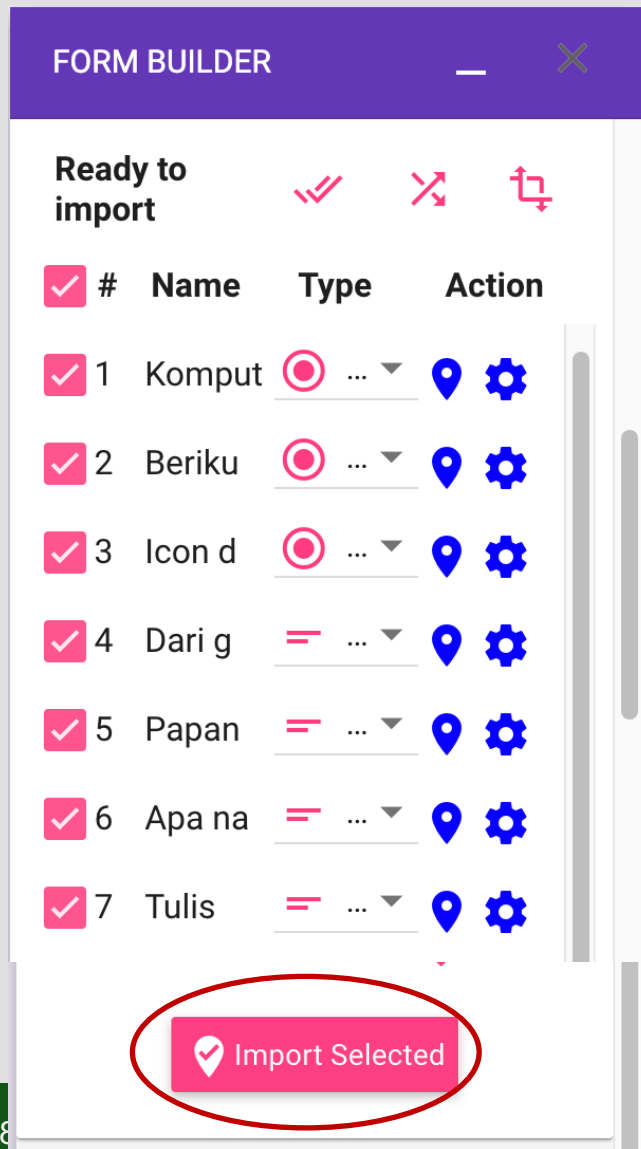
Apa nama port di bawah ini?

Tuliskan nama perangkat di bawah ini!

18. Pilih File Google Docs



19. Memilih Soal yang Akan Diimport dari Google Docs



Scroll ke bawah di kotak Form Builder untuk melihat daftar soal yang berhasil dibaca dari Google Docs.

Catatan: Hanya soal teks saja yang bisa diimport langsung dari Google Docs

1. Buatlah ujian menggunakan **Google Form** format **Kuis** dimana peserta ujian bisa melihat nilai ujian di akhir mengerjakan ujian. Setingan lainnya bebas.
2. Tuliskan **nama pembuat ujian** di bagian deskripsi ujian.
3. Kirimkan link ujian online via e-mail ke herika.hayurani@gmail.com sebelum **Rabu, 26 Agustus 2020**

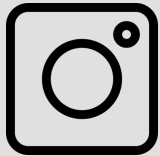
Catatan: Tugas ini sebagai syarat sebelum mengisi post-test dan mendapatkan sertifikat

- Panitia akan mengirimkan link **post-test** ke e-mail peserta pelatihan.
- Setelah mengisi Post-test, **sertifikat pelatihan** akan terkirim otomatis ke e-mail Bpk/Ibu/Sdr/i. Pastikan e-mail yang dimasukkan benar.

Kontak



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herika.hayurani@gmail.com



@hhayurani



www.facebook.com/herika



@hhayurani



**[https://www.linkedin.com/in/
herika-hayurani-39514858/](https://www.linkedin.com/in/herika-hayurani-39514858/)**





Terima Kasih

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 YARSI TV

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